LAW OFFICES OF DONALD B. MOONEY

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September 12, 2007

VIA FACSIMILIE (916-552-9725) AND U.S. MAIL

California Department of Public Health Vector-Borne Disease Section MS7307 P.O. Box 997377 Sacramento, CA 95899-7413

Re: Public Records Act Request

Dear Sir or Madam:

Please consider this a request to the California Department of Health Services (CDHS) for information pursuant to California's Public Records Act, Government Code sections 6250 *et. seq.* I would like to examine for possible copying the following documents:

- Any and all documents including, but not limited to, correspondence, phone logs, phone conversation notes, files, memos, meeting notes, photographs, minutes, agenda, electronic records, computer records, raw data, files or associated communications relied upon in drafting of the paper/report Vicki Kramer showed to Councilmember Fong in the meeting in his office on the morning of July 27, 2007.
- 2. Any and all documents including, but not limited to, correspondence, phone logs, phone conversation notes, files, memos, meeting notes, photographs, minutes, agenda, electronic records, computer records, raw data, files or associated communications referenced in the paper/report Vicki Kramer showed to Councilmember Fong in the meeting in his office on the morning of July 27, 2007.

Should you decide that any of the requested material is not to be disclosed, pursuant to Government Code, section 6255, please describe the material withheld and specify in detail the statutory or administrative basis for withholding the requested material. (See Government Code, §§6253 and 6255.) These sections state that any documents requested that are being withheld must be stated so in writing when a written request has been made.

If you have any questions or require clarification of this request, please contact me at 530 758-2377. Thank you for your prompt attention to this matter.

Very truly yours,

Donald B. Mooney Attorney